

# **Winnebago Township Board of Trustees Meeting**

**June 11, 2024**

**7:30 p.m.**

## **Winnebago Township Westfield Facility**

Supervisor Hodges called the meeting to order at 7:30 p.m. and then led everyone in the Pledge of Allegiance.

Township officials present were Supervisor, Greg Hodges; Trustees: Dennis Cross, Ray Heeren, Craig McClure, and Barry Palm; Road Commissioner, Aaron Rowley, Assessor Paula Lutzow; and Clerk Sue Jansen. Guests present were Jim and Joyce King.

### **Public Comments**

There were no public comments.

### **Approval of Minutes**

The minutes of the May 14, 2024 Regular Meeting were read. Trustee McClure made a motion to approve the minutes; seconded by Trustee Palm. All voted aye and the minutes were approved as read.

### **Financial Reports**

Supervisor Hodges read the General and Cemetery Funds Bills Payable Report for June 2024. Trustee McClure made a motion to approve the General and Cemetery Funds Bills Payable for June 2024, seconded by Trustee Cross.

Roll Call Vote: Aye: Cross, Heeren, McClure, Palm and Hodges. Nay: None.

Motion approved 5-0.

Supervisor Hodges read the General and Cemetery Funds Bills Paid Report for May 2024.

Trustee McClure made a motion to approve the General and Cemetery Funds Bills Paid for May 2024; seconded by Trustee Heeren.

Roll Call Vote: Aye: Heeren, McClure, Palm, Hodges, and Cross. Nay: None.

Motion approved 5-0.

Road Commissioner Rowley read the Road and Bridge and Hard Road Bills Payable Report for June 2024. Trustee McClure made a motion to approve the Road and Bridge and Hard Road Bills Payable for June 2024; seconded by Trustee Palm.

Roll Call Vote: Aye: McClure, Palm, Hodges, Cross, and Heeren. Nay: None.

Motion approved 5-0.

Road Commissioner Rowley read the Road and Bridge and Hard Road Bills Paid Report for May 2024. Trustee McClure made a motion to approve the Road and Bridge and Hard Road Bills Paid for May 2024; seconded by Trustee Cross. It was noted that the transfer from the Road and Bridge Fund to the General Fund did not show as a receipt. Check to make sure it shows up in the June General Fund Bills Paid Report as a receipt.

Roll Call Vote: Aye: Palm, Hodges, Cross, Heeren, and McClure. Nay: None.

Motion approved 5-0.

**Supervisor’s Comments**

No comments.

**Road Commissioner’s Comments**

The first mowing is done. Blade batching is done in preparation for road sealing. It was a busy month for dumping, resulting in tough cleanup.

Citizen Kyle Bolen and Trustee McClure cut up a tree that had fallen on the Westfield Facility property. Supervisor Hodges and Commissioner Rowley cleaned it up.

**Assessor’s Comments**

Assessor Lutzow stated that she turned in the books on Thursday. There will be an increase in assessed evaluation to be determined by the county and state.

**Old Business**

Trustee McClure contacted Attorney Doug Floski regarding representing the Township in the purchase of land for Winnebago Cemetery. Attorney Floski submitted a document stating that he charges \$225 per hour. Anticipated services would be to draft the Contract for Purchase, review the Title Commitment issued by the Title Company, draft any resolutions that may be required by the Title Company, review documents in preparation of closing and attend the closing. He estimated the cost at \$450.

Trustee McClure made a motion to hire Attorney Doug Floski to handle Winnebago Township’s part of the legal expense of the land purchase for Winnebago Cemetery at \$225 per hour; seconded by Trustee Palm.

Roll Call Vote: Aye: Hodges, Cross, Heeren, McClure. Palm, Nay: None.  
Motion approved 5-0.

Supervisor Hodges stated that storm damage resulted in a tree down in Winnebago Cemetery. Wood Chuck Tree Service removed the tree at a cost of \$1800 plus \$250 to use a boom. The bill has been submitted to TOIRMA and they will pay directly.

Jim King stated that there were more limbs down in the cemetery this year than ever.

Trustee McClure reported that Irv Koning purchased and donated a 4x6 foot flag for the cemetery flag pole for Memorial Day.

Trustee Heeren stated he has not been able to contact the individual that may have a parcel of property available of interest to the township.

There being no further business Trustee Heeren made a motion for the meeting to be adjourned; seconded by Supervisor Hodges. All voted aye and the meeting adjourned at 8:46 p.m.

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Sue Jansen, Winnebago Township Clerk

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Gregory Hodges, Supervisor

Approved: July 9, 2024